

**PUBLIC MEETING**

January 22, 2013

The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on January 22, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.

The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Ms. Dawn DuBois, and Mr. Glenn Elliott. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.

Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

Moved by: Mr. Unis

Seconded by: Mr. Elliott

Ayes: 5

Nays: 0

The Board convened to a confidential session on January 22, 2013 in the Board Office Conference Room at 7:00 p.m.

The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.

Thirty citizens were present and no members of press were present.

**Presentations**

- FN Brown students presented their fundraising effort. They participated in the St. Jude’s Children Hospital Math-a-ton. The students raised \$8,456.

**Public Comment on Agenda Items-** None

**Finance Committee**

- 13-14 Budget discussion
- There will be a 2% increase on tax levy and a revenue reduction on excess surplus. It is possible we will get an increase in state aid.
- 13-14 department budgets were given to the board. Salaries and benefits are still being worked on.

**Superintendent’s Report**

- School security Phase I and II- continuing working closely with the VPD for a long term sustainable plan
- Policies- updates coming soon
- Strategic Plan- several community members have shown interest in phase 2
- Fact book presentation- planning for Feb 12
- Donations on resolutions tonight

Discussion-None

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1-2**

**Moved by: Mr. Elliott**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**APPROVAL OF MINUTES**

#1 **RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting **January 8, 2012**

**PERSONNEL**

#2 **RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**2.1 Substitute Teachers/Lunch aides/Substitute Lunch aides**

Name	Location	Title	Salary	Term of employment	Department Committee	Replacing
Aziz, Amira	District	Sub lunch aide	\$12.50/hr.	SY 12-13	Education	
Ahearn, Theresa	District	Sub Teacher	\$85/day	SY 12-13	Education	
Benavides, Brian	District	Sub Teacher	\$85/day	SY 12-13	Education	
Caruso, Mario	District	Sub Teacher	\$85/day	SY 12-13	Education	
Casale, Susan	District	Sub Teacher	\$85/day	SY 12-13	Education	
Crystal, Cruz	District	Sub Teacher	\$85/day	SY 12-13	Education	
Halen, Laura	District	Sub Teacher	\$85/day	SY 12-13	Education	
Kiang, Wan-Yi	Laning	Lunch aide	\$12.50/hr.	SY 12-13	Education	
Platt, Elliot	District	Sub Teacher	\$85/day	SY 12-13	Education	
Rego, Alyssa	District	Sub Teacher	\$85/day	SY 12-13	Education	
Sluberski, Melissa	District	Sub Teacher	\$85/day	SY 12-13	Education	
Ballesteros-Tusi, Elina	FNB	Lunch aide	\$12.50/hr.	SY 12-13	Education	S. Hearne
Weaver, Emily	District	Sub Teacher	\$85/day	SY 12-13	Education	

**2.2 Transfers**

Name	School	Position From/To	Effective Date	Stipend
Camillo DeMartinis	HBW	Head Night Custodian/Head Day Custodian	1/2/2013	NA
Gaetano Ficarra	HBW	Day Custodian/Night Custodian	1/2/2013	\$2,432

**2.3 Professional Development Workshops**

<b>Cindy Costanza</b>	Techspo/Atlantic City	1/31-2/1/13	\$562	
<b>Danielle Mutovic</b>	AMTNJ-Instructional Strategies to Implement CCCS	2/7/2013	\$177.89	
<b>Pauline Jennis Mary Ann Bifulco Grace Minervo-Buneo Jessica Jaruczyk</b>	Handle with Care Training in conjunction with Roseland Public Schools	1/30/2013	\$150/each	\$600 IDEA

**2.4 Home Instructors**

Name	School	Position
<b>Bresnan, Patrick</b>	VHS	Substitute teacher
<b>Burke, Pamela</b>	VHS	Teacher
<b>DelVecchio, Jessica</b>	VHS	Teacher
<b>Wei, Carmen</b>	VHS	Substitute teacher

**2.5 Student Observer**

Name	College	School/teacher/Grade	Duration	Hours	Assignment
<b>Laszlo, Miklos</b>	FDU	VHS/Cashill/Math	1/23/13-2/28/13	10 days	Student Observer

**RESOLVED** that the Board approve **Resolutions #3-6**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**EDUCATION & SPECIAL EDUCATION**

**#3 RESOLVED** that the Board approve the attached Monthly Statistical Report for  
**December, 2012**

**#4 RESOLVED** that the Board approve the Superintendent's presentation of HIB reports as follows:

<b><u>HIB CASES</u></b>	
<b>DATE</b>	<b>SCHOOL</b>
1/8/2013	FNB 1
1/8/2013	HS 1
1/8/2013	HS 2
1/8/2013	HBW 2

**#5 RESOLVED** that the Board approve the following World Language curriculum documents and movies (see attached) for the 2012-2013 school year:

- French, Gr. 6
- French, Gr. 7
- French II
- Mandarin II
- Mandarin III

**#6 RESOLVED** that the Board approve the following home instructions:

<b>Student ID #</b>	<b>School</b>	<b>Grade</b>	<b>Hrs/Wk</b>	<b>Duration</b>
110996	VHS	10	5 hrs./wk.	4-6 weeks beginning 1/10/13
11395	VHS	12	5/hrs./wk.	4-6 weeks beginning approx. 1/22/13

**RESOLVED** that the Board approve Resolutions #7-8

**Moved by: Mr. Bellino**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**CO-CURRICULAR/ATHLETICS**

**#7 RESOLVED** that the Board approve the attached resolution between the Verona Board of Education and the Verona high school Lacrosse Parent's Association. (see attached)

**#8 RESOLVED** that the Board approve the following field trips, club Spring coaches:

**8.1 Field Trips**

Staff Member	School	Date	Destination	Subject
Erik Lynch	VHS	3/15/2013	Carnegie Hall, New York, NY	Band
Heather Kunkel, Marisa Albano, Carolyn Pietrucha	HBW	6/13/2013	Philadelphia, PA	Student Council
Jamie Wronski	VHS	2/22-24/13	Ocean City, MD	Cheerleading Comp.
Eugene Leporati	VHS	1/30/2013	168th St. Armory, NY	Track meet
Mark Russo, Christopher Tamburro	VHS	2/7/2013	Federal Reserve Bank, NY,NY	Fed Challenge

**8.2 Spring Coaches**

<b>Name</b>	<b>Sport</b>	<b>Step</b>	<b>Stipend</b>	<b>Employment Term</b>
<b>Racioppe, Louis</b>	Head Varsity Baseball Coach	3	\$9,095	Spring 2013
<b>Phelan, Joseph</b>	JV Baseball Coach	3	\$6,202	Spring 2013
<b>Carollo, Joseph</b>	Head Varsity Golf Coach	3	\$6,475	Spring 2013
<b>Foster, Pete</b>	Head Varsity Girls Softball Coach	3	\$9,095	Spring 2013
<b>Hemsley-Cartotto, Patricia</b>	JV Girls Softball Coach	3	\$6,202	Spring 2013
<b>Schoenig, Patricia</b>	Head Varsity - Male Tennis Coach	3	\$9,076	Spring 2013
<b>Flynn, Kelly</b>	JV - Male Tennis Coach	3	\$4,966	Spring 2013
<b>Palmerazzi, Laura</b>	Head Varsity- Male Track Coach	3	\$9,095	Spring 2013
<b>Leporati, Eugene</b>	Head Varsity- Female Track Coach	3	\$9,095	Spring 2013
<b>Serpico, Nick</b>	1st Assistant - Male & Female Track Coach	3	\$6,202	Spring 2013
<b>Maher, Bob</b>	1st Assistant - Male & Female Track Coach	3	\$6,202	Spring 2013
<b>Kirby, Jennifer</b>	2nd Assistant Male & Female Track Coach	3	\$3,101	Spring 2013
<b>Iannucci, Jacqueline</b>	2nd Assistant Male & Female Track Coach	2	\$2,535	Spring 2013
<b>Hill, Robert</b>	Varsity - Male Lacrosse Coach	3	\$9,095	Spring 2013
<b>Giarruso, Suzanne</b>	Varsity- Female Lacrosse Coach	3	\$9,095	Spring 2013
<b>Ahmad, Adam</b>	JV Male - Lacrosse Coach	2	\$5,070	Spring 2013
<b>Calabrese, Alyssa</b>	JV Female - Lacrosse Coach	2	\$5,070	Spring 2013
<b>DeMond, Chris</b>	Spring Weight Room Coach	3	\$1,840	Spring 2013
<b>Roshong, Mitchell</b>	Baseball Coach		Volunteer	Spring 2013
<b>Sluberski, Jason</b>	Baseball Coach		Volunteer	Spring 2013
<b>Juliano, Theresa</b>	Cheerleading Coach		Volunteer	Winter 2013
<b>Lawler, Dillon</b>	Wrestling Coach		Volunteer	Winter 2013

**8.3 Club**

<b>Club</b>	<b>Advisor</b>	<b>School</b>	<b>Stipend</b>	<b>Term</b>	<b>Notes</b>
Italian Studies Club	Jorge Valcarcel	VHS	Volunteer	SY 12-13	Trial Basis

**RESOLVED** that the Board approve Resolutions #9-18

**Moved by: Mr. Bellino**

**Seconded by: Mr. Unis**

**Ayes: 5**

**Nays: 0**

**FINANCE**

**#9 RESOLVED** that the Board approve the enclosed check list(s) in the following amounts:

<u>Amount</u>	<u>Description</u>	<u>Check Register Date</u>
\$2,388.32	Vendor Checks	January 14, 2013
\$259,944.03	Vendor Checks	January 18, 2013

**#10 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

**November, 2012**

**#11 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**November, 2012**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of November 30, 2012 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**#12 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**November, 2012**

**#13 RESOLVED** that the Board approve the attached list of individual transfers of line items in the 2012-2013 budget for:

**December, 2012**

- #14 RESOLVED** that the Report of the Secretary for the period(s) as follows be approved:

**December, 2012**

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 6A:20-2.13(e), that as of December 31, 2012 after review of the Board Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund, has been over-expended in violation of N.J.A.C 6:20-2.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- #15 RESOLVED** that the Board approve the Report of the Treasurer of School Monies for the following month(s):

**December, 2012**

- #16 RESOLVED** that the Board accept a grant check from Johnson Controls Blue Sky Inc. in the amount of \$1,000.00 for F N Brown's Outdoor Education (ODE) program.

- #17 RESOLVED** that the Board approve the lease purchase bid from First Hope Bank New Jersey at a rate of 1.923% for a 5 year term. This bid is for the purchase of a maintenance vehicle.

- #18 RESOLVED** that the Board approve the first reading of:

Advertising policy P6163 (see attached)



**RESOLVED** that the Board approve Resolutions #19-22

**Moved by: Mr. Unis**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**BUILDING AND GROUNDS**

**#19 RESOLVED** that the Board approve C&M Door Controls Incorporated to replace doors at F.N. Brown, Laning, H.B. Whitehorne and Verona High School at a cost of \$32,325. (see attached)

**#20 RESOLVED** that the Board approve the proposal for Professional Engineering Services for the Verona High School athletic fields from French & Parrello Associates, PA., Consulting Engineers at a cost not to exceed \$21,900. (see attached)

**#21 RESOLVED** that the Board accept the following donations:

- Wheelchair to FNB School by Mrs. Joan Brennan of Denville, NJ.
- A \$3,500 service for Steven Forte to attend the Own the Room Program in NYC on May 22-24, 2013 and a training session in August 2013 for the administrative team on public speaking valued at \$3,750 by Bill Hoogterp, owner of Blue Planet and Verona resident.

**#22 RESOLVED** that the Board approve the purchase of a 2013 Chevrolet utility truck and plow at a cost of \$35,626.

**ADDENDUM RESOLUTION**

**RESOLVED** that the Board approve **Resolution #1**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**EDUCATION RESOLUTION**

**#1 RESOLVED** that the Board approve the following personnel:

**1.1 Resignations**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Location</b>	<b>Last Day of Employment</b>
Nicole Basalyga	MLOA - Graphics Art	Resignation	VHS	1/11/2013
Allyson Carvell	MLOA - Guidance	Resignation	VHS	3/15/2013

**1.2 Substitute Teacher** – pending the completion of pre-employment requirements:

<b>Name</b>	<b>Location</b>	<b>Title</b>	<b>Salary</b>	<b>Step on Guide</b>	<b>Term of employment</b>	<b>Department Committee</b>
Leslie Sawin Kepner	District	Sub Teacher	\$85/day		SY 12-13	Education

**PUBLIC COMMENT**

- Parents attending class trips
- VHS Fairviewer On-Line compliment teacher on mediation

**The Meeting adjourned at 10:05 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino  
Board Secretary**